



EDUCATION AND TRAINING UNIT

500 Swanston Street
Carlton South 3053

Ph: (03) 9341-3458, (03) 9341-3444

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CONSTRUCTION INDUSTRY INDUCTION APPLICATION FORM

Office Use Only

DATE: / /

Receipt No: _____

Please Note: Unfortunately, we are unable to accommodate attendees who have not made a valid booking. If you attend a course without having returned this form, along with the required payment, you will be unable to complete training.

From 1st July 2008, all Construction Industry Induction Training – Red Cards – will be issued by WorkSafe, and will be known as a Construction Induction Card. As of this date, a person must not undertake construction work at a workplace unless they are registered, or taken to be registered to perform that work, as detailed in Part 5.1 of the Occupational Health and Safety Regulations 2007.

The C.F.M.E.U. has been instructed by WorkSafe to collect payment on behalf of each course participant to cover the cost of WorkSafe issuing the Construction Induction Card. The cost of the training is now **\$150.00** and **must be paid in full with this application**.

The following details must be provided. Please ensure they are completed clearly and correctly, as they will appear on your Construction Industry Card.

| | | | |
|-------------|------------|----------------|------|
| LAST NAME: | | DATE OF BIRTH: | / / |
| FIRST NAME: | | UNION: | |
| ADDRESS: | | UNION NUMBER: | |
| SUBURB: | POST CODE: | HOME PHONE: | |
| | | MOBILE PHONE: | |

If you are not currently employed, please leave the following details blank.

| | | | |
|-------------------|------------|------|--|
| EMPLOYER: | | | |
| EMPLOYER ADDRESS: | | | |
| SUBURB: | POST CODE: | | |
| PHONE: | | FAX: | |

Alternative Language and Location:

Please tick one of the following if you require any of the following special courses. If you wish to attend the training in the Melbourne CBD, please leave blank.

| | |
|------------------------------|--|
| Chinese / Mandarin Speaking: | |
| Geelong: | |
| Ballarat: | |
| Bendigo: | |
| Morwell: | |

Payment Information:

The cost of the Construction Industry Induction Training is \$150.00 which must be paid in full in order to secure a booking to complete the training. This payment is **non refundable and non transferable**.

Upon receipt of the payment, the C.F.M.E.U. will issue the course applicant with training date, as well as a tax invoice/receipt which will still be known as a 'pink card'.

The 'pink card' will allow the applicant to work **supervised** on site for **28 days only** in the interim between booking and completing the training.

Please note that our preferred method of payment is by filling out the Credit Card details below:

Cardholder's Name: _____

Type of Card: Visa MasterCard Amex

Card No:

Expiry Date: /

Payment can also be made by cheque or money order, payable to the C.F.M.E.U. and returned to our office at 500 Swanston Street, Carlton 3053, or by visiting us and making the payment in person.

How would you prefer to receive confirmation of the booking?

Fax:

Email:

Mail:

Fax No: _____

Email Address: _____

On the day, please make sure of the following:

- ***Be on time:*** *You will not be deemed to have completed the training if you do not attend the entire day – from 8.00am through until 3.30p.m.*
- ***Bring photo identification:*** *This is a strict requirement. Trainers will not be able to confirm your attendance without the presentation of valid photo identification.*
- ***Confirm your booking details:*** *Check your booking details prior to the course for the location and date. This is particularly important as bookings cannot be transferred or refunded.*

As the Regulations now state that an individual must be supervised on a construction site until the completion of the training, it is highly recommended that the applicant attends the training on the date that will be provided to avoid any inconvenience non-attendance may cause.